

GLEN WAVERLEY UNITING CHURCH COUNCIL

Meeting to be held at 7.45pm Wednesday 16th Sep 2009

MINUTES

Attendance: John Hurst, Greg Fry, Roger Vass, Graham Frecker, Alison Dingwall, Ineke Gyles, Marjorie Bedford, Beverley McGlead, Kerry Leister, Warren Greenwood, Ross Mackinnon

1. Welcome & Apologies.

David Morgan, Jan Clear, Alanee Hearnshaw, Carolyn Blakemore, David Jackson, Amy and Max Whittaker, Lynne Boyer

2. Caring and Sharing.

2.1. Devotions: Beverly McGlead.

Luke 12: 13-21

Parable of the Rich Fool

2.2. Ministry Team report.

Ministry Team are supporting Children's and Family team that they will be supported in Carolyn's absence.

Many funerals.

Many hospital visits.

Everything Must Change group on Monday and Thursday nights going well.

Pastoral load seems very heavy at the moment.

Friday Morning with Ineke is going really well, the group is getting so big they need a new room.

Afternoon tea group is also going well – Alison visited.

Discussion followed regarding process of Children's and Families after November. It is an understanding that the C&F Team will work out covering various aspects of the program.

The meeting understands that the ministry will be maintained through to the end of the year and the council will consider what is to be done with ministry in response to GGG.

Greg spoke of compassionate leave for Carolyn in regards to caring for Sarah. This was discussed at exec.

Seniors Service 27th September 2:30.

2.3. Joys & concerns.

Ewan Freeman – hospitalised after a fall at 11am service

Dot Williams
Jan Clear - surgery
Graham Pottenger
Daniel Wojack - surgery
Elizabeth Hon
Bob Argle – emergency surgery
Sarah Blakemore and family

3. Confirmation of Minutes of August meeting.

Circulated electronically 24 Aug. For confirmation.

APPROVED

4. Matters arising not dealt with elsewhere.

4.1. Current and approved leave:

Alison returns Sept 14
Alanee on study leave Sep 7 to Oct 2
Carolyn on annual leave Sep 19 to Oct 4, and compassionate leave from 30 Aug to 18 Sep (given executive approval JH)
Greg on study leave Oct 26-30 & annual leave Jan 4-18
Wendy on leave Sep 14-18. Wendy's leave has been covered by a roster of volunteers.
Member September 2009 October 2009 November 2009 December 2009 January 2010
wk/start 07 14 21 28 05 12 19 26 02 09 16 23 30 07 14 21 28 04 11 18 25
Alanee 07 XX XX XX 02 19 XX XX XX 19 26
Alison XX 14
Carolyn . 19 XX XX 04
Greg 26 30 04 XX 18 .
Ineke . . 21 XX 05
Wendy . 14 18

first date: start of leave; last date: end of leave; XX: on leave.

We need to consider how to cover leave absences during January.

Recommendation that the term of Supply be extended until the end of Jan.

Discussion regarding to money. Full time (~\$6000) or part time (~\$3000). There wouldn't be any other ordained member otherwise for the month of the January.

MOTION: For January we seek Presbytery approval to have full time supply.

CARRIED

Discussion regarding leave in the office. Is it the duty of the Office Manager to find replacements during leave time? In this current instance, Plan A was in place but it unravelled and there was unfortunately a time for ringing around to find replacements.

Keep in mind that Ineke is offering 0.5 and Alison is wondering if she is able to step up to 0.5 to make up the full time position of supply in January.

4.2. Total Church Management Software System

Evaluation still pending.

Issue is not so much the software, as the access to the software.

Recommendation that Warren Greenwood and Russell Greenwood be given permission to examine current database to identify what fields are captured, and what fields do need to be captured, with a view to recommending a church policy on who can access what, bearing in mind privacy constraints.

Discussion followed regarding background of the database. There is a need for a review of the current database to allow Church Council to decide what is on the database. Warren and Russell to review the database to bring to Church Council some suggestions of best practice.

5. Correspondence.

Further correspondence not listed – refer to John Hurst's notes.

5.1. Leisure Time

Informing us of their outings. For **noting**. See attachment 1 below.

5.2. Chair of Youth Council

Requesting Council recognition of the Kenya trip. See attachment 2 below. There are 2 recommendations to **approve**:

1. **Recommendation 1:** That Church Council approve this trip as part of Alanee Hearnshaw's work as Youth Ministry Worker in the parish. She will act as pastor and guide to the group while undertaking the Mission tasks of the journey.
2. **Recommendation 2:** That the Church Council formally recognise the travellers as UCA volunteers while undertaking the Mission tasks of the journey.

Kaye Morgan speaking re:Kenya Trip

Group of young adults (approx over 18s) heading to Kenya (**DATES**). Realised through planning that Church Council needs to be aware of it. Alanee will be under control and direction to be covered as a Uniting Church Activity.

Discussion followed regarding having a document of all names to be listed of those going on the trip. Suggestion to sign Church Council submission to say that attendees to Kenya have read the document and agree.

Discussion followed regarding wording of recommendation 2 "formally recognising travellers as UCA volunteers". Synod have used this wording in regards to insurance.

Blessing from the congregation has been through fundraising. Is this an outreach mission activity of this congregation?

**BOTH RECOMMENDATIONS (subject to the signing of the document discussed)
APPROVED**

5.3. Beth Hancock

has written advising that she is seeking to transfer her membership, and her letter has been referred to the Pastoral Cttee.

6. Growing Generous Givers

Little progress since last meeting.

Carolyn has gone to write the GIVING INVITATION. As a church we are preparing a DVD. Carolyn will be back at the Church in early October (first three Sundays in Oct).

Need to give updates in the bulletin (inc in prayers, speaking at service, etc) to keep communication open with congregation. Need to keep it foremost in thoughts to build momentum.

John Hurst to try and get something in Bulletin this week.

7. Reports from Missional Groups.

7.1. Inclusive Community

We have not met as a committee, since the last Church Council meeting as our time has

been taken up with preparations for the Craft Expo. Faye Wagon and Margaret Lemke worked tirelessly and their efforts paid off both financially (more than \$1800 and two hub caps!) and as an occasion for bringing members of the congregation together. People were astounded when they saw the displays - they certainly were wonderful. We would like to thank all members of the congregation for their support. We are now looking forward to the fete which is just a few weeks away.

7.2. Faith Community

See attachment 6 below. (added post Executive discussion)

Some of this overlaps with the Structures Committee.

A lengthy discussion was held regarding the pros and cons of communication within the church and how to get information out there of what we do as a Church. An effort needs to be made by Council to focus on Communication and finding people who are inspired by the challenge to help us learn ways to communicate.

Warren is happy to source people of our congregation who are passionate about communication. Warren will talk to the existing Communication Committee meeting.

Discussion about Faith Community needing to report “we will” rather than “there is a need to...”

7.3. Community Hub

7.4. Community Outreach

8. Church Structures Committee

Comments have been received, and the committee has modified the proposal. *JohnHurst* check if *Judy* able to speak to meeting. Council is asked to **approve** the proposed structures.

Ross McKinnon spoke. There is the desire to involve the congregation. The first diagram is primarily for the Elders and the second for the Congregation but both diagrams don't contradict.

Graham Frecker spoke. We are declaring some things we have always done as Missional points now. The congregational is central to anything done.

Discussion followed that congregation needs to know about strategic groups that are set up to guide us on the path and chosen foci. There needs to be an effort made to communicate it is not business as usual.

Further discussion occurred about current groups needing to fit in with the missional statements and the wording of the proposal being framework, not a list of rules or agreement with the congregation.

COUNCIL AGREED THAT DOCUMENT GIVES GUIDANCE TO COUNCIL AND ELDERS ON THE NEXT STEP.

How do we sell this to congregation and how do we roll it out?

Committee to go away and come back to Council with suggestions. What is given to congregation needs to be brief, concise, colour, etc. Needs to show how we are doing things in a new way.

Ross Mackinnon to note new things that are happening now based on mission, list given to Roger Vass to be communicated in the GGG process

MOTION: Church Structures Committee have a go at putting it on half page for congregation information, explaining the 6 Principles.

9. Finance Committee.

C&FM: A budget for playgroups is requested so that toys, etc., can be purchased as necessary. Referred to Finance Cttee.

10. Office Role committee

Warren spoke of the process.

STEP 1: Church Council Exec to be the employee of the incumbent.

STEP 2: There will be a review process that the incumbent be reviewed against the job description hired with.

STEP 3: There would be a review of job descriptions.

Very lengthy discussion about process and order of steps.

Recommendation 1: CHANGED TO COVER 1 & 2

Proposal that this document be used as proposed new job description reflecting the position of the future role of the office and will be used in negotiation with the incumbent about her future role and employment conditions following her annual review under existing contract.

CARRIED

Recommendation 2:

Endorsing 3:

CONFIRMED

Recommendation 4:

CARRIED

Endorsing 5:

CONFIRMED

11. Property Committee.

12. Pastoral care

The Welfare committee has not met but a meeting will hopefully be arranged before our October Pastoral Care committee meeting. We have received a transfer from Hastings Uniting church for Rev. Alan and Mrs Marjorie Collins. Six newcomers were welcomed at the Anniversary service on Sunday 28th June. Nine new contacts were followed up between our June and August meetings. We are looking at ways that we can include young new arrivals, in our programs. Jan is speaking to Alanee and the youth interns about this. The next Newcomers' function will be a BBQ on Sunday 25th October. The Cradle Roll, that is managed by Sue Mair has 34 children on it and they are sent cards on the first, second and third anniversary of their baptisms. Their names are then passed onto the Family and Children's Ministry team for follow up for Kids' Church.

For **noting**. The Council acknowledges the sterling work done by Sue in maintaining this roll.

MOTION: Baptism request from Whitfields for 11 Oct.

APPROVED

13. Presbytery report.

The Presbytery of Port Phillip East met in council on 26 Aug at St Leonards, Bangholme.

Of note at this meeting were several reports from younger members of the presbytery about various church activities and mission. They were impressive in their enthusiasm and dedication. Of particular note to this congregation were contributions by Ame Pocklington (re Assembly), and Hannah Dungan (re indigenous immersion).

For **noting**.

JohnHurst

14. Other Business.

Chair of Council

MOTION: Beverley is granted leave from duties of the chair until the next election.

CARRIED

Beverley recommends that John Hurst continue as Acting Chair until February (the next election).

Elders

Ross Mackinnon is Convenor of Elders
John Hurst is Secretary.

The latest version of the Uniting Church Constitution Regulations are available online.

Ineke: Need for Letters of Thanks

Ineke spoke: A lot of people do a lot of things in our congregation and it's important to take time to acknowledge.

Request that Chair send letters to:

Beth Hancock

Craft Exhibition

Free Spirit

Tank Team

Director of Occasional Child Care (finishing on September 18th)

15. Next Meeting:

21 Sept 2009