

Glen Waverley Uniting Church

Finance Committee Meeting Sep 15th At The Church

Agenda

Item		Detail	Action by Who?
Attendance		At Aug meeting: Roger Vass, Blair Fenaghty, Greg Fry, Warren Greenwood. Apologies: Graeme Frecker, John Yates	
Completed Actions from last meetings			
Ministerial stipend	20	Synod has announced increase in minimum stipend of 3.36% for 1 Aug <ul style="list-style-type: none"> Adjustments made L Dungan's Salary adjustment (to be discussed at meeting) Ineke Gyles arrangement (0.5) RV- tabled an estimate of impacts	Complete
Progress against budget 2008	22	Accounts to June 30 2008	See attached #4
Outstanding items from previous meeting			
Committee membership	1	Additional members needed	All
Treasurer	2	a permanent treasurer is needed	All
Planned Giving 2009 and beyond	8	Need to develop a planning committee, provide a brief and program for running a campaign. RV-prepared an draft #1	No comment received from CC members to date
Check telephone bills	13	Commenced to extract records & have a name in Synod.... RV Contact with Telstra.. WG	RV WG
Asset register	14	Property Comm is preparing. FC to consider Deferred Maintenance Reserve in light of expected asset lives. List almost prepared	WG
Manse devt	15	Monitor Interest recovery on Manse development funds & GST recovery on payments	RV
Continuation Committee	17	"Refire" continuation committee.... (current membership: Neville Scott, Cliff Baker, Ken Hutchinson, Robert Wood) Aim: <ul style="list-style-type: none"> To more clearly define their role To define what should be reported in letters to planned givers To obtain statistical reports RV- had prepared a draft #2	Draft statement given to continuation committee. Also a person has been approached to consider chair of committee (favourable response)
Funding strategy 2009 & beyond	18	What are strategies can we adopt to balance the budget for 2009 and beyond that are sustainable? Prepare for advice of CC initially. Propose a discussion at CC. RV –see attached #3 Paper prepared for CC and notes from July CC	

Item		Detail	Action by Who?
M&S contribution	19	GF & RV met with C Begg, PPEast Presbytery. Need to build principles of our giving	tbd
Employment administration	23	Need for more formal procedures for monitoring employee conditions of employment and regular review of entitlements. (applies to Alison, Carolyn and Wendy). Also performance review.	tbd
Delegations, authorisations, approvals for expenditure	24	Apart from property, Youth and welfare no groups has an actual budget with a clear line of responsibility for expenditures. Affects the Worship , Christian Ed budget and Office costs (which Finance Comm) should administer)	tbd
Local fund raising	26	Progress poor to date	RV
New Matters			
Progress against budget 2008	27	Accounts to 31 Aug	RV-attached
Other Matters			

Attachment #1: GWUC- Budget versus actuals for Period 1 Jan- 31 Aug 2008

INCOME				
Actual	budget to date		budget	
	0.67	Jan-Aug		
\$195,418	\$206,667	Planned Giving	\$310,000	Query.is 5% below expectations but this is \$10,000!!!
\$21,323	\$36,400	Open Plate & Donations	\$54,600	Not OK..significantly below expectations
\$20,572	\$22,000	Rent & Interest	\$33,000	OK..slightly down
	\$0	Fundraising-COP	\$20,000	
\$1,116	\$10,000	Fundraising- local church	\$10,000	Not OK..significantly below expectations
\$40,520	\$40,484	Deficit funding appeal	\$40,484	OK..note a slight rise
<u>\$278,949</u>	<u>\$315,551</u>	<u>Sub-total</u>	<u>\$468,084</u>	
\$2,573	\$10,000	Special Effort	\$10,000	
\$12,621	\$15,000	Miscellaneous	\$15,000	
<u>\$294,143</u>	<u>\$340,551</u>	<u>Total</u>	<u>\$493,084</u>	
\$13,184		broadcast		see below
\$4,296		interns		see below

EXPENSES				
Actual	budget to date		budget	
\$157,706	\$155,333	Ministry Team	\$233,000	OK
\$31,772	\$38,133	Secretarial/Office	\$57,200	OK..under budget
\$66,667	\$66,667	Mission & Service	\$100,000	OK..is an automatic allocation to the reserve
\$25,748	\$20,667	Property Costs (Recurri	\$31,000	Above Budget
\$1,440	\$1,533	Property Capital Assets	\$2,300	OK
		Property major maintenance		
\$13,333	\$13,333	Provision for deferred r	\$20,000	OK..is an automatic allocation to the reserve
\$8,746	\$10,000	Christian Ed & Worship	\$15,000	OK..in line with budget
\$5,650	\$24,000	Community Outreach (A	\$24,000	OK..is held in reserves
\$277	\$3,000	Welfare & pastoral prog	\$3,000	OK.
		Stewardship	\$2,500	OK..no expenses to date
<u>\$311,338</u>	<u>\$332,667</u>	<u>Sub-total</u>	<u>\$488,000</u>	
\$3,209	\$6,667	Special Efforts	\$10,000	
\$5,166	\$8,000	Miscellaneous	\$12,000	
		<u>Total</u>	<u>\$510,000</u>	
\$13,011		broadcast		OK..covered by BOMAR grant
\$7,448		interns		Not OK...income shortfall of \$3151.88

Overall operating loss to date: approximately \$20,000. (\$488-\$468K). excludes special efforts and miscellaneous income and costs which we would expect to balance each other

REPORT TO CHURCH COUNCIL

2008 Fete Funds Distribution Committee.

A committee was formed at the request of the Council to consider Submissions made for grants emanating from monies received from the proceeds of the 2008 Fete. This committee being: Kaye MacKinnon, Bronwyn Lowe, Rev. Bill Morgan and Graham R. Lockhart (Chair).

Whilst the Committee did not have a specific amount to allocate it worked on the basis of \$20,000. Should an excess of this amount be received, this to be the subject of a Recommendation 2 found at the base of this Report.

The guide lines under which the Committee functioned were as follows:

1. Does the project meet the calls of Christ for us to recognize the needs of the Needy?
2. Does the project fall within the broad concept of the UCA?
3. If possible split the allocation between Waverley, Victoria, Australia and Overseas.
4. Is the UCA already involved, if so, how?
5. What other Christian organizations are involved? Would such a grant be doing what they are already doing?
6. Is the project legal and efficiently run?
7. Is there someone from GW UCA involved or likely to be involved? Will the grant be assisting someone or an organization in which the Church or its members are/will be involved?
8. Is the grant sought reasonable?

None of the submissions provided detail of all eight guidelines even though they were known and published. Therefore it was necessary for the committee to assess the project on the basis of the number of guides matched.

The committee noted all submissions were for quality projects, however some had, reluctantly, be declined.

The submissions were as follows:

1. Darwin Aboriginal Rights Coalition, seeking \$5,000.
This project was for costs involved in a meeting of Indigenous people to attend a meeting from which they would express an opinion on and to the Federal Government's continuation of its intervention policy.
2. Indigo4girls, seeking \$5,000+.
The publishing of a magazine with the target directed towards girls between 8 and 14 years, to assist in its distribution within the country. This is a business venture, but run as a non profit venture.
3. Christian Alternative Remand Accommodation, seeking \$5,000.
This is a halfway house for girls/mothers teaching them specialist programmes for living. This is run by an interdenominational group.
4. Mentoring for Vocation, seeking \$5,000.
This is a programme within the Brentwood High School seeking to train mentors and employ a part time co-ordinator
5. Religious Instruction Teachers Aids, seeking \$500.
This money would be used for the purchase of teaching aids prepared by Assess Ministries. The teachers are Uniting Church members from Glen Waverley (7) and Wheelers Hill (1).
6. Frontier Services, no specific amount sought.
This was not submission as such, rather the August publication with the suggestion "it would be worthwhile to support."
7. Outer Eastern Asylum Seekers Support Group, seeking \$9,000.
This money would provide a basic cash living allowance for "seeker" families who reside in three houses in the Ringwood area. They were supported last year.
8. Red Cross. This submission fell outside the guidelines of the Committee as it sought time rather than money.
9. Friends of Ermera, (East Timor), seeking \$10,000.
Monies would go to assisting in the provision of a water supply in the town. It is recognized by the Victorian Consumer Affairs with tax deductibility.
10. Kids Hope Aus, seeking \$1,000.
This project has the involvement of World Vision and operates in Highvale Primary School. The monies would be used to pay annual affiliation fees and purchase resource material. Glen Waverley UCA already has limited involvement.
11. Restoration Orphanage, Mombassa, seeking \$10,000

A grant is sought to assist in a building venture, it is understood this would assist in the breaking of the poverty circle. In addition, the grant would support a Glen Waverley UCA young people's work party to travel to the orphanage in the later part of 2009. This group at present likely to be between 3 and 6 persons.

After consideration and realizing the limitation of potential funds the committee brings its findings.

Recommendation 1. The following be the allocation of the proceeds of moneys raised from the 2008 fete a). Christian Alternative Remand Accommodation: \$2,500. (Sought \$5,000)

- b). Mentoring for Vocation: \$3,500. (Sought \$5,000)
- c). Religious Instruction Teachers: \$ 500. (Sought \$500)
- d). Outer Easter Asylum Seekers Support Network: \$5,500. (Sought \$9,000)
- e). Kids Hope Aus: \$1,000 (Sought \$1,000)
- f). Restoration Orphanage. \$7,000 (Sought \$10,000)

(Rider: This money to go towards the assisting of the Glen Waverley UCA young people's work party to the Orphanage in the later part of 2009.).

Total of grants \$20,000 Total sought \$30,500

Recommendation 2.

Should there be more than the anticipated monies raised, the committee shall meet and recommend to the Council to whom this should be allocated. The Council seeks the agreement of the congregation that it approve this distribution.

Graham R. Lockhart.

(Chair) 14th September 2008