



**PPPE Property Committee**

**Secretary of Church Council**

**June 15, 2023**

**Annual Review  
Church Property**

Greetings,

The Port Phillip East Presbytery Property Committee would like to bring to your attention the UCA Regulation 4.4.3 regarding the requirement for an Annual Property Review.

This regulation indicates the need for an annual review of each property for which the Congregation holds the 'Responsible Body Status' in terms of:

1. the state of repair;
2. the adequacy of insurance cover;
3. the arrangements for 'Public Liability Insurance' for both public use and voluntary workers;
4. the financial position for each property in respect of:
  - debt owing on building,
  - income generated from external use,
  - cost of energy and utility use.

The second point above is important, given the so-called 'up to 30% increase' in insurance rates that were levied in 2022. The PPEP Property Committee is aware that the increased rates imposed significant levels of financial strain on some of our congregations.

In order to maintain an up-to-date knowledge of the state of congregational property, the PPEP Property Committee would appreciate receiving an electronic version of the Annual Property Review undertaken by your Church Council.

Thank you for your cooperation in this matter.

Regards,

Gavin Faichney, Convenor Property Committee. PPEP

