



UCA Community Life Return for 2020

a). About You

A Organisation Name	Glen Waverley
B Presbytery Name	Presbytery of Port Phillip East
C Is the congregation/organisation part of a cluster, network, parish, linked congregation or ecumenical partnership? * (Yes/No)	No
C1 Congregations or organisations involved in arrangement (including name of cluster, network, parish, linked congregation or ecumenical partner)	
C2 What organisations are covered by the questions answered in this return?	
D Name of local contact person:	Joanne Boldiston
Are you the person to contact for questions? (Yes/No)* If "No" please complete the following:	Yes
Title *	
Given Name *	
Surname *	
Mobile Phone	
Business Phone *	
Email *	
Role *	
Organisation *	
F Data entered by: *	Joanne Boldiston, David Morgan, Ken Coutts, Warren Greenwood

b). Ministry and Leadership

1. Did you have a Minister or lay person in Placement last year? If "No", please click Create Person in Placement and select "No Minister" and indicate Status as Awaiting Placement, No plans for filling vacancy or Temporary Vacancy.

Minister or Lay person	Name	Status	Full-time Equivalent	Period in placement during Calendar year (e.g. June to Dec)	Comments
Ordained	Neil Peters	Current		Jan-Dec	
Ordained	Neil Peters	Full time		Jan-Dec	

2. Did you have other people exercising ministry roles?

Please choose Roles from the below options:

- | | |
|---|---|
| 1.Children & families ministry roles | 9.Pastoral care roles |
| 2.Lay worship team/leaders/preachers | 10.School ministry roles |
| 3.Playgroup roles | 11.Youth leader / roles |
| 4.Visiting lay preachers | 12.Associated ministers (Reg. 3.1.3(n)(ii)) |
| 5.Young adults leaders | 13.Retired Ministers |
| 6.Ministers-in-Association (reg 2.11.1) | 14.Chaplains (please specify type) |
| 7.Supply Ministers | 15. Other |
| 8.Lay preachers | |

Roles	Paid/ Volunteer	Number	Comments (If Other please specify)	Period in role during calendar year (e.g. Jun to Dec)
9. Pastoral care roles	Paid	1.00	Di Paterson	Jan-Dec
11. Youth leader / roles	Paid	1.00	Alanee Hearnshaw	Jan-Dec
1. Children & families ministry roles	Paid	1.00	Gemma Graham	Feb-Dec

c). Mission Activities

Mission Activity includes those activities that seek to express and bear witness to the love of God and the Good News of Jesus Christ in word and action with the world.

Faith formation is any activity intended to grow people’s believe and trust in God. Please record these at question 27.

3. What is your Mission Statement? (if you have one)	No matter who you are, or where you are on life’s journey, you are welcome here!
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4. Does your congregation/organisation provide any of the following expressions of mission?
 COVID and bushfires meant many things had to change in 2020. Some congregations have been able to adapt missional activities. Please answer as you can, online services can be included in a further question.
 Please note the list of Mission Activities provided is not exhaustive and there will be other expressions of mission that are not included. Please enter these as Other and provide details.

Types:

- Advent/Easter workshops
- Art/Craft Groups
- Chaplaincy (please specify type)
- Children's programs
- Community Gardens
- Community Op shop
- Engagement with people with disabilities
- Evangelism
- Family camps
- Home country engagement
- Indigenous engagement
- International engagement
- International Student engagement
- Kids Hope
- Mainly Music
- Meals (soup kitchens, food delivery etc.)
- Men's groups
- Migrant engagement
- Music Other(Community Choir, instrumental music etc.)
- Music Together
- Parenting programs
- Playgroups
- Prayer and meditation group
- Refugee assistance
- School programs (including Breakfasts)
- Senior programs (Include Aged Care home visitation and worship, Meals on wheels)
- Social Justice
- Social programs (Cafe, Coffee, and Chat groups)
- UCAF
- Volunteering Uniting.
- Women's groups
- Youth programs.
- Other (Mission activities not included above)

Types	No. Groups	Average Number Attending	Frequency	Within congregation	Wider community participates	Comments	Initiated in last 12 months?
Children's programs	2.00	10.00	Weekly	Yes	No	Continued on line	No
Men's groups	2.00	12.00	Weekly	Yes	No	Monthly men's group largely suspended during the pandemic. Weekly GOMER group has met on line and intermittently in a park for walk and coffee.	No

Senior programs (Include Aged Care home visitation and worship, Meals on wheels)	2.00	40.00	Bi-monthly	Yes	Yes	Leisuretime was suspended during most of the year, as were aged care visitation program. Aged care homes were encouraged to take the on line broadcast.	No
UCAF	1.00	30.00	Monthly	Yes	No	Largely suspended during the pandemic	No
Youth programs	2.00	20.00	Weekly	Yes	Yes	Youth group and Uthies continued on line when in person was not allowed.	No
Social programs (Cafe, Coffee, and Chat groups)	5.00	40.00	Weekly	Yes	No	Varying frequency between groups. Mostly curtailed during the pandemic. Much with a Bunch, Eight o'clock coffee group, Bring & share lunch, Third Saturday Walkers were least impacted.	No
Playgroups	2.00	40.00	Weekly	Yes	No	Week day playgroups suspended for most of the year. Saturday Dad's playgroup in conjunction with Uniting Care continued on Zoom with leadership participation from the congregation. Terminated by Uniting at the end of 2020.	No
Music Together	3.00	40.00	Weekly	Yes	Yes	Uniting Voices largely suspended during the pandemic. Free Spirit continued on line. Choir of Hope for women who have experienced emotional struggles, domestic violence and isolation met outdoors when required.	No

International engagement	1.00		Annually	Yes	No	Partner church with "Riedel" Congregation in Manado, Northern Sulawesi, Indonesia. Visits suspended due to the pandemic.	No
Social Justice	1.00	5.00	Bi-monthly	Yes	No	First and second nations study group	Yes

5. Describe any relationships or partnerships with other Uniting Church congregation/s. (This could include areas of mission, administration, compliance, leadership and worship) *

a. Please name the other congregation and describe the relationship (In light of COVID):

None

b. If you are considering working in partnership with another Uniting Church congregation, please name and describe the proposed relationship:

None

6. What involvement has your congregation had with UCA Church related activities outside the congregation (e.g. Presbytery, Synod eLM, Retreat days, Justice conferences... etc. including via zoom) in the last 12 months? *

The Dads' playgroup with Uniting, including on line.

7. What new missional activities has your congregation been actively considering or would like to explore? *

Participated in Presbytery Mission Pilot Project, slowed and on line.

8. What missional activities have ceased in 2020 and you don't intend to restart?

The Dads' playgroup was terminated by Uniting.

9. If your congregations has been involved in expressions of mission in partnership with another body (e.g. Uniting agency, Scripture Union, chaplaincy associations, local council, other churches, schools, sports clubs etc.), please describe? *

The breakfast program in the local secondary college was suspended in March. Ongoing relation with Glenallen Special School has continued within the limitations of the pandemic.

d). Governance and Members

Church Council information

10. How are you governed? *

1. Church Council
2. Whole Congregation under regulation 3.9.3
3. Faith community regulation 3.9.2
4. Other
5. Not applicable

1. Church Council

Comments

11. Frequency of governance meeting

1. Monthly
2. Fortnightly
3. Bi-monthly
4. Quarterly
5. Annually
6. Other

1. Monthly

If Other, please specify:

12. Number of people regularly attending meetings *

9

Elders or leaders are those appointed by the congregation to assist the minister in spiritual oversight.

10

13. Number of elders or leaders

14. Number of Church Council Members	10
15. Does your governing body identify itself as culturally diverse? (Yes/No/NA)	Yes
If Yes, please select from the list below (all applicable) and comment	
Age	Yes
Gender	Yes
Ethnicity	Yes
Comments	
16. Chairperson is:	Church council member or elder/leader
Church council member or elder/leader	
Minister in placement	
Joint arrangement	
Other	
Congregation Membership	
Membership of the Uniting Church is defined in the UCA regulations as confirmed members, baptised members (not yet confirmed) and members in association. However there are others who attend who are active in the life of the congregation and these can be recorded as Adherents/Active participants.	
17. How many people are in each of these categories:	
Confirmed members *	423
Baptised members *	123
Members in Association *	21
Adherents\Active participants *	68
Average number attending worship *	35
18. Does your congregation identify itself as culturally diverse? (Yes/No/NA)	Yes
If Yes, please comment and tick Box(tick all applicable)	
Age	Yes
Gender	Yes
Ethnicity	Yes
Comments	Average is two months at 200 and ten months of 4 to 10
19. How many of the following took place in the last 12 months?	
Confirmations or reaffirmations *	0
Baptism - Children *	1
Baptism - Adult *	0
Transfers in *	6
Transfers out *	2
Funerals *	6
Marriages *	0
20. Number of your people who participate in activities run by your church?	
Regularly *	4.00
Occasionally *	100.00
Infrequently *	462.00
21. Number of members/adherents	
0 - 4 years *	1
5 - 11 years *	39
12 - 17 years *	20
18 - 29 years *	24
30 - 49 years *	44
50 - 69 years *	52

70 - 89 years *	179
Over 90 years *	42
22. What approximate percentage of members/adherents are:	
Female *	63
Male *	37
Indeterminate, intersex/unspecified	0

23. Approximately how many new people participated in worship services last year?

Please select reasons from the following list:

1. Renewed faith
2. New to faith
3. Transfer from another denomination
4. Transfer from other Uniting Church
5. Seeker (someone exploring faith)
6. Unknown due to virtual format
7. Other

Reason	Number	Comments
6. Unknown due to virtual format	50.00	Very difficult to quantify, but our live stream was watched by more than our members. Live stream viewings suggest over 100 extras watching. Contacts by email were in the tens.

24. In the past year how many of your congregation members no longer attended due to:

Transfer to another congregation or denomination *	2
No longer active in church of any description *	0
Death *	13
Ill Health *	0
Unable to attend worship due to COVID	
Other	

25. How is information from church council or other bodies of the church communicated?

Announcements in worship or meetings	Yes
Church Publications e.g. Crosslight	Yes
Email	Yes
Newsletters/Bulletins/Pew Sheets	Yes
Noticeboards	Yes
Social Media (Facebook, Instagram etc.)	Yes
Websites	Yes
Other Specified - Communication	

e).Community Worship and Faith Development

26. When and where were worship services held?

Please select the styles from following list:

- Café-style/Meal-based
- Contemporary
- Contemplative/Reflective.
- Creative/Informal
- Messy Church
- Multi-age/Family
- Traditional
- Wider Community (e.g Hospital/Aged Care/Prison/School)
- Youth-focused
- Other

Day	Time	Style (choose the option that works best)	Where (Address)	Average attendance	Frequency	Language	By Whom for Whom	Comments
Sunday	8am	Contemplative/Reflective	10 Bogong Ave	28	Weekly	English	Largely lay led	February only
Sunday	9:15am	Multi-age/Family	10 Bogong Ave	60	Weekly	English		During February
Sunday	10am	Multi-age/Family	10 Bogong Ave	90	Weekly	English		Combined services in January
Sunday	10am	Multi-age/Family	10 Bogong Ave		Weekly	English		March to December live stream only
Sunday	5pm	Multi-age/Family	On line	12	Weekly	English		April to December on Zoom.
Sunday	11am	Traditional	10 Bogong Ave	80	Weekly	English		In Feb
Sunday	1pm	Traditional	10 Bogong Ave	15	Weekly	Bahasa Indonesia		In February only

27. Did you have any groups for worship, faith formation or other spiritual practices? Faith formation is any activity intended to grow people's belief and trust in God.

Please select the Type from the list below:

- | | |
|-------------------------|----------------------------|
| 1. Bible Study | 8. Family camps |
| 2. Family small group | 9. Family study groups |
| 3. Lay Training | 10. Men's study groups |
| 4. Prayer/Mediation | 11. Retreats |
| 5. Sunday Schools | 12. Theological Book Clubs |
| 6. Women's study groups | 13. Young Adult groups |
| 7. Youth groups | 14. Other |

Day	Time	Type	Average attendance	Frequency	Language	By Whom for Whom	Comments
Monday		Bible Study		8 Fortnightly	Bahasa and English		Began during shutdown on Zoom.

28. What approximate percentage of your worship services are led by:

Ordained minister	90.00
Pastor	90.00
Lay leader(s)	10.00

29. Have you run any virtual services? If so, what was the method of virtual service? (Give options to create multiple responses)

1. Zoom
2. We are not meeting but provide printed resources
3. Pre-recorded worship service available to be streamed on services such as youtube or facebook
4. Live online (facebook live, zoom, etc)
5. We provide links to other virtual services
6. Other

Virtual Service	Comments
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f).Risk Management, Occupational Health and Safety

30. Are the following items easily accessible on the church premises:	
Safety Manual 2016? * (Yes/No)	Yes
Is the "if you are injured" poster prominently displayed? * (Yes/No)	Yes
Is the Evacuation plan properly signposted? * (Yes/No)	Yes
31. Following inspection by the Synod OHS Officer, have you implemented their recommendations for remediation of defects in your church property? (Yes/No/In Progress/NA)	Yes
Reason	

g).Safe Church Policies

32. Is your Church Council/Congregation aware and adhering to the UCA "Code of Conduct for Lay Leaders"?	True
Comments:	
For information navigate to the following website: https://assembly.uca.org.au/resources/regulations : Click on the Policies tab for access to "Code of Conduct for Lay Leaders" and "Guidelines for Councils of the Church when implementing the Code of Conduct for Lay Leaders".	
33. Does your Church Council/congregation maintain an up-to-date register of "appointed leaders" (as per Synod's definition) required to hold a Working with Children Check (Vic/NSW) or Working with Vulnerable People Registration (TAS)? * (Yes/No/NA)	Yes
Comments:	Incorporated into rolls database
34. Has the Church Council/congregation appointed someone to administer the WWCC/R database for your congregation? * (Yes/No)	Yes
Comments:	David Morgan
35. Have appointed leaders attended Safe Church training within the last 3 years? *	In Progress
Comments:	Many expired last September and we are still waiting on the new on line training
36. How has your Church Council/congregation implemented the following Keeping Children Safe (KCS) policies?	
Appoint Culture of Safety contact person	Yes
Implemented process CC1! Guide for KCS	Yes

Display KCS poster	Yes
Other	No
Comments:	
For information navigate to the following website: http://ucavictas.org.au/keepingchildrensafe/	
For Victoria only (If you are located in Tasmania please answer NA)	
37. Is your Church Council/congregation aware of the Child Safe Standards required by the Victorian Government and can identify how they are being implemented in your setting through implementation of the Keeping Children Safe Policy? * (Yes/No/NA)	Yes
Comments:	
38. Is your Church Council/congregation aware of the Reportable Conduct Standards required by the Victorian Government and can identify how they are being implemented in your setting? * (Yes/No/NA)	Yes
Comments:	

h). Feedback

Thank you for completing the return. The information you have provided will better inform the Synod and presbyteries on the wider life of the Church community. Your information is treated with respect and will not be shared with third parties outside of the Synod

Please provide details of any questions you had difficulty answering?	Virtual services is not working. We have included them under Services.
Please leave any suggested improvements or other comments?	
What sort of information or reports would you like to receive from this return?	